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**HOWE TOWNSHIP**  
**Forest County**  
Regular Meeting  
November 10, 2010  
7:00 PM

**ADMINISTRATION PRESENT.**

Supervisors: Robert A. Summers, Chairman/Roadmaster  
Larry L. Loxley, Vice Chairman

Secretary/Treasurer/Code Enforcement:  
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Guests were Dolores Loxley, Karen and Richard Shick. Supervisor Frank Polovich was not present.

**EXECUTIVE SESSION.**

Chairman Summers announced an executive session was held before the meeting for litigation.

**PUBLIC COMMENT.**

Richard Shick said that on November 30th water was flowing over the timber bridge, but Summers probably didn't see it, because December 1st it wasn't. Shick said he expects both of the Supervisors to be at his jury hearing in Tionesta. He thanked tem for hearing him and left with his wife.

**OCTOBER 13, 2010 REGULAR MEETING.**

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the October 13, 2010 Regular Meeting minutes.

**OCTOBER TREASURER'S REPORT.**

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the October Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers, Roadmaster, said he failed to take his vacation time last month, but will continue to try to take some. He said the roadcrew finished spreading driving surface aggregate (DSA) on T371 Job Corps Road. Stan and Kay O'Rourke talked to him about the dust on that road last summer. Summers said the pump had just been installed in the Boom mower. He said the roadcrew were in the process of cleaning the road ditches inlets and outlets.

**CLEVER VACATION.**

A motion made by Summers and seconded by Loxley was passed unanimously for Bob Clever to take vacation starting November 29 until December 10 and also December 20 to December 23, 2010.

Regular Meeting 11/10/10

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**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said Road Memorandums and Permits were signed with Kane Hardwood for 3 months to travel with overweight vehicles on T358 Beaver Meadows Road and T371 Job Corps Road. She said two nuisance complaints were recently filed for a hole in a garage roof on SR 1005 and a shed/garage that has collapsed on T373 Watson Farm Road. She said she will be sending certified return receipt letters to the owners.

**FLOODPLAIN ORDINANCE AMENDMENT 10-4.**

A motion made by Summers and seconded by Polovich was passed unanimously to adopt and sign Floodplain Ordinance Amendment 10-4 after it is made a more permanent form other than a facsimile copy.

**TEMPORARY 2011 BUDGET.**

A motion made by Summers and seconded by Loxley was passed unanimously to advertise the 2011 Temporary Budget.

**ROUTE 66 SIGNS.**

Villarreal was told to put the Route 66 visibility signs on the next month's agenda.

**2010 AUDIT.**

A motion made by Loxley and seconded by Polovich was passed unanimously to advertise for a Certified Public Accountant to audit the township's 2010 financial records.

**SECRETARY PURCHASES.**

A motion made by Summers and seconded by Polovich was passed unanimously to purchase 2 boxes of copy paper and not to exceed \$70.00.

**PENNDOT DEP GENERAL INFORMATION FORM.**

A motion made by Summers and seconded by Loxley was passed unanimously to mail the completed DEP General Information Form to PennDOT.

**BILLS TO PAY.**

A motion made by Loxley and seconded by Polovich was passed unanimously to pay the bills.

**CATALYST ENERGY GAS ODOR.**

Summers said he met with DEP air quality and water quality specialists when they checking the gas odor at the Catalyst plant. Polovich said Mr. Langworthy complained to him about the odor. DEP specialists said they smelled the gas odor. Catalyst informed DEP they have the machine ordered that will alleviate the odor.

Regular Meeting 11/10/10

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**MAIL AND TELEPHONE CORRESPONDENCE.**

Villarreal said Dick Shick called the office wanting a pothole in front of his house filled. O'Rourke handed a Daily Vehicle Inspection (DVI) Report to the Board of Supervisors and asked if this report was being done for the International truck. Summers said he has the reports in the truck.

**ADJOURNMENT.**

A motion made by Polovich and seconded by Loxley was passed unanimously to adjourn the meeting at 7:45 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer

APPROVED