

HOWE TOWNSHIP
Forest County
Regular Meeting
February 16, 2010
7:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summers, Chairman/Roadmaster
Larry L. Loxley, Vice Chairman
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Guests present were Dolores Loxley and Ray Bish.

EXECUTIVE SESSION.

Chairman Summers announced that an executive session was just held for personnel and litigation.

JANUARY 4, 2010 ORGANIZATION AND REGULAR MEETING.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the January 4, 2010 Organization and Regular Meeting minutes.

DECEMBER 2009 AND JANUARY 2010 TREASURER'S REPORTS.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the December 2009 and January 2010 Treasurer's Reports.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said as usual for January and February we have spent most of our time plowing snow and applying antiskid to our roads. He said we have also removed collected snow from the bridges twice so far this year. Summers said on 1/25/2010 we checked all of the roads for flooding early in the morning and found none. He said at about 1:00 PM that day we received word that T372 Fork Run Road was flooding. He said they went over and erected a barrier on the north side of the timber bridge. Summers said it was removed the next morning after checking the road for damage. He said we have received and restacked some DSA material delivered by Beaver Trucking. He said we have also made a few small repairs to some of the township equipment. He reported the older 580D backhoe brakes have been rebuilt because they were becoming a safety issue. He said they also rebuilt the old floor jack and the new air compressor was delivered by A.I.P. Summers said they are in hopes of a break in the weather so they will have time to install it soon.

ROADMASTER REPORT CONTINUED.

Summers said Marjorie and I have begun working on getting the T327 Duhring Road ARRA Project ready for advertising at the March meeting. He said we will continue to maintain the roads as best we can and hope for spring soon.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said road Maintenance Agreements and Permits were signed with East Resources for T374 Sheffield Junction Road, T333 Bean Farm Road and T372 Fork Run Road to allow them to drive overweight vehicles on the roads for one year. She said road Agreements and Permits were signed with Homeland Energy Ventures for six months for T371 Job Corps Road and T358 Beaver Meadows Road for overweight vehicles. She said renewal letters were sent to six other companies that regularly drive overweight vehicles on the township roads. Villarreal said the transient merchant whose check was returned by the bank paid the \$45.00 he owed and the \$20.00 in bank charges. She said adoption of Resolution 10-2 for the Declaration of Failure to Obtain a Transient Merchant License should push the other violator to pay for his 2009 permit and if not it will show the District Magistrate that the Board of Supervisors supports the Code Enforcement Officer.

A motion made by Loxley and seconded by Summers was passed unanimously to adopt Resolution 10-2 Declaration of Failure to Obtain a Transient Merchant License.

Municipal Permits were discussed and the following motion made.

A motion made by Polovich and seconded by Loxley was passed unanimously for a news brief to be sent to the Times Observer, The Forest Press, The Valley Voice and The Derrick that Howe Township Reorganizes, Municipal Permits are required even with the Uniform Construction Code building permits and that the Secretary mails an explanation letter and municipal permit application to everyone that has gotten a UCC building permit with no cost associated with completing the permit.

Villarreal said two Municipal Permits for building applications were received. She said one was for a porch in violation on T372 Fork Run Road in Brookston and the other for Wesley Francis to build an addition on to his recreational cabin on T373 Watson Farm Road.

A motion made by Summers and seconded by Loxley was passed unanimously to approve the building permits.

PURCHASE OF ROAD SIGNS

A motion made by Loxley and seconded by Polovich was passed unanimously to purchase high intensity road signs and posts for approximately \$2642.00.

PURCHASE OF STREET SIGNS AND BRACKETS.

A motion made by Polovich and seconded by Loxley was passed unanimously to the one time purchase of high intensity street signs and brackets for approximately \$2045.00.

TOWNSHIP CLEAN UP.

A motion made by Summers and seconded by Polovich was passed unanimously for the township to try (depending on the waste hauler) to have the Township Clean Up on June 5, 2010 from 8 AM to 3 PM, 3 full time employees will work it plus, if possible, the part time employee, call Abraxas for helpers and serve them lunch at the Clean Up.

OFFICE PURCHASE OF LASER PRINTER DRUM.

A motion made by Loxley and seconded by Polovich was passed unanimously for the Secretary to purchase a drum for the laser printer for \$175.00.

SUPERVISORS SEMINAR.

A motion made by Summers and seconded by Loxley was passed unanimously for the Supervisors, if possible, go to "What Every Township Supervisor Needs to Know" seminar in Clarion on March 6 and 13, 2010 for \$175.00 each.

CLUSTER FLY CONTROL.

A motion made by Loxley and seconded by Polovich was passed unanimously to sign the Cluster Fly Control Agreement for the Municipal building.

PENNDOT AGILITY AGREEMENT.

A motion made by Summers and seconded by Loxley was passed unanimously for the Supervisors to sign PennDOT's Agility Agreement and adopt Agility Resolution 10-3.

FEE SCHEDULE RESOLUTION.

A motion made by Loxley and seconded by Polovich was passed unanimously to send all relevant township ordinances to Stapleford & Byham that the township would like to include in a Fee Schedule Resolution.

PROGRAMMABLE THERMOSTATS.

A motion made by Summers and seconded by Loxley was passed unanimously to purchase a programmable thermostat for the garage for approximately \$40.00.

BILLS TO PAY.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the bills to pay.

MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal said she spoke to Sheila Conner about what she has done towards getting high speed internet. She explained that the first step is to get a petition with as many signatures in the area that you can, complete a Bona Fide Retail Request form and mail it to Verizon or Windstream.

MAIL AND TELEPHONE CORRESPONDENCE CONTINUED.

Polovich said Bob Snyder called and asked why the township could not leave more snow for the snowmobilers on the sides of T358 Beaver Meadows Road.

PUBLIC COMMENT.

Ray Bish asked why the road crews needed to plow back the roads so much. He questioned whether they could leave a little more on the sides for the snowmobilers. Summers said he did with the 9 foot plow, but the cars have priority. Bish asked if the Supervisors would ask Jenks Township road crew to not plow back T358 Beaver Meadows Road, but decided he would ask them himself.

Dolores Loxley questioned where the street sign will be placed for the private drive next to her home. After discussing it, Summers said the street sign will not make it a public road. He said it will still be a private drive.

ADJOURNMENT.

A motion made by Loxley and seconded by Polovich was passed unanimously to adjourn the meeting at 3:40 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED